

**School council performance review survey**

**Option 1**

| **For each statement, rate the performance of the council using the following scale:** **5 = outstanding** **4 = very good** **3 = satisfactory** **2 = needs attention and improvement** **1 = not yet considered by council** |
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| No. | RATING | **IDENTITY** |
| 1 |  | The council periodically considers the school’s mission statement and provides for continuity of the mission in the life of the school |
| 2 |  | The council ensures that the values of the school are clear and understood by all the school stakeholders |
|  | **STRATEGY** |
| 3 |  | The council has established, and subsequently monitors, the strategic directions (priorities for growth and development) of the school |
| 4 |  | A strategic plan has been established by the principal, and subsequently the principal provides regular reports to the council on the implementation of the strategic action plan |
| 5 |  | The regular council meeting agendas are strategic (future focussed) |
|  | **POLICY** |
| 6 |  | The council has a defined process to approve and monitor school policies |
| 7 |  | The council has a defined process to establish and review council policies and protocols |
|  | **RISK** |
| 8 |  | The council has established a risk framework to mitigate and manage any potential risk faced by the school |
| 9 |  | The council ensures that adequate financial resources are available to operate the school within its objectives |
| 10 |  | The council has evidence to ensure, and to be assured, that the school is financially sustainable |
|  | **RELATIONSHIPS** |
| 11 |  | The council experiences collegial, supportive and constructive relationships between members |
| 12 |  | The council and principal experience a trusting, respectful and professional relationship |
| 13 |  | The council has established effective and meaningful relationships with stakeholders |



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|  | **COUNCIL MEMBERSHIP** |
| 14 |  | The council has an effective process for membership succession: identifying, attracting and recruiting new members |
| 15 |  | The council has established an effective new member induction process, and subsequent ongoing member development activities |
| 16 |  | The council ensures that membership reflects the principle of diversity, eg, gender, profession, culture, age |
|  | **COMMUNITY ENGAGEMENT** |
| 17 |  | Council members promote a positive image of the school within the community |
| 18 |  | The governance and governing processes of the school are clearly defined, transparent and understood by all stakeholders |
|  | **COUNCIL STRUCTURES and OPERATIONS** |
| 19 |  | The council ensures the school complies with, and monitors, all legal and statutory requirements |
| 20 |  | The council has established, and implements, a conflict of interest policy for its members |
| 21 |  | The council has established supportive processes to undertake its responsibilities, eg, executive services, governing budget, use of committees and working parties |
| 22 |  | The council archives full and accurate records of its meetings, committees, and policies |
| 23 |  | The council maintains confidentiality of its discussions and decisions |
| 24 |  | The council engages in an annual review of its performance |
| 25 |  | The council has developed, and annually updates, its council operations handbook  |
| 26 |  | The council engages in significant due diligence as part of its decision making processes |
| 27 |  | The council develops and implements its annual forward agenda |
| 28 |  | The council has established clear role/position descriptions for a council member, chair, secretary, and other council officers |
| **GENERAL QUESTIONS** |
| i | What should be the council’s focus, its agenda, for the next twelve months? |
| ii | What are the key strengths of the council? |
| iii | How does the council know that it is making a positive impact on student lives and learning? |
| iv | How does the council act as an advocate for the school and/or education in general? |
| v | How does the council add value to the school? |
| vi | Any other comments? |