

**School council performance review survey**

**Option 3**

# *© Lutheran Education Australia*

# How true are the following statements of your school council?

SA = strongly agree; A = agree; D = disagree; SG = strongly disagree; DK = don’t know

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **SA** | **A** | **D** | **SD** | **DK** |
| 1 | **COUNCIL STRUCTURE AND ROLE CLARITY** |
| 1.1 | The council operates in accordance with the school’s mission, vision, philosophy and ethos |  |  |  |  |  |
| 1.2 | The council has a governance handbook, regularly updated and reviewed  |  |  |  |  |  |
| 1.3 | The council has clearly defined roles and responsibilities  |  |  |  |  |  |
| 1.4 | The chair has clearly defined roles and responsibilities  |  |  |  |  |  |
| 1.5 | The council acts ethically, lawfully and in accordance with natural justice |  |  |  |  |  |
| 1.6 | The council knows its constitutional responsibilities  |  |  |  |  |  |
| 2 | **COUNCIL COMPOSITION** |
| 2.1 | The council has a good balance of skills  |  |  |  |  |  |
| 2.2 | The council works to maintain the quality of its members through regular professional development |  |  |  |  |  |
| 2.3 | The council strives for diversification in membership  |  |  |  |  |  |
| 2.4 | The council has an appropriate recruitment and induction program  |  |  |  |  |  |
| 2.5 | All council members participate with a ‘governance’ lens  |  |  |  |  |  |
| 2.6 | All council members actively contribute to the meeting and decisions  |  |  |  |  |  |
| 3 | **COUNCIL PROCESS**  |
| 3.1 | The council consults key stakeholders as part of policy development processes |  |  |  |  |  |
| 3.2 | The council has a clear strategic plan with monitoring systems in place  |  |  |  |  |  |
| 3.3 | The council exercises its responsibility for supporting, reviewing and developing the performance of its principal |  |  |  |  |  |
| 3.4 | The council reviews and evaluates its own performance and then has a plan for continual governance improvement |  |  |  |  |  |
| 3.5 | The council’s decisions are consistently supported by all members to ensure that trust and confidence is maintained |  |  |  |  |  |
| 3.6 | The council uses data to inform its decision making whether about financial sustainability, student learning or ethos |  |  |  |  |  |
| 3.7 | The council communicates its role and decisions to the school community |  |  |  |  |  |
| 3.8 | The views of all council members are regularly sought and heard |  |  |  |  |  |
| 3.9 | The council understands risks to its school and receives regular reports on the management actions taken to mitigate against these risks |  |  |  |  |  |
| 3.10 | The council knows how to ask strategic questions and evaluate the answers  |  |  |  |  |  |
| 3.11 | The council has an annual calendar for its agenda  |  |  |  |  |  |
| 3.12 | Council papers are distributed in an appropriate timeframe |  |  |  |  |  |
|  | SA | A | D | SD | DK |
| 4 | **COUNCIL TASKS**  |
| 4.1 | ***Lutheran ethos***  |
| 4.1.1 | The council understands and fulfils its accountability responsibly to the congregation(s) and the Lutheran school system and district  |  |  |  |  |  |
| 4.1.2 | The council understands and ensures the school’s spiritual life and outreach is in keeping with the general aims of the LCA for its schools |  |  |  |  |  |
| 4.2 | ***Educational program***  |
| 4.2.1 | The council maintains a focus on improving the quality of the school's education program  |  |  |  |  |  |
| 4.2.2 | The council monitors the breadth of the educational program  |  |  |  |  |  |
| 4.2.3 | The council monitors the quality of student learning outcomes [academic performance] |  |  |  |  |  |
| 4.3 | ***Financial sustainability***  |
| 4.3.1 | The council ensures the financial health of the school with a long term view of sustainability |  |  |  |  |  |
| 4.3.2 | The council scrutinizes its competition and understands where the school sits relative to them  |  |  |  |  |  |
| 4.3.3 | The council monitors and maintains the physical resources of the school |  |  |  |  |  |
| 4.3.4 | The council ensures that there are adequate resources and services available to support the working environment, conditions and professional growth of all staff |  |  |  |  |  |
| 4.4 | ***Legal operations***  |  |  |  |  |  |
| 4.4.1 | The council concentrates on strategic matters, asking strategic questions to provide leadership for the overall direction and development of the school |  |  |  |  |  |
| 4.4.2 | The council monitors the effects of its policies and the achievement of the school’s goals |  |  |  |  |  |
| 4.4.3 | The council monitors, reviews and sets appropriate benchmarks to evaluate the school’s performance |  |  |  |  |  |
| 4.4.5 | The council has an excellent understanding of their compliance responsibilities  |  |  |  |  |  |

5 What do you see as the **strengths** of this council?

6 What areas of governance could the council do better? What might be done to improve that?

7 What matters should the council address immediately (in this coming year) to **improve its effectiveness?**

8 What particular needs do **you** have as a member of the council? What do you want to learn more about?

9 How helpful are the **reports** of the principal and business manager in helping you understand the business and ask the right questions? What might improve them?

*Thank you for the time you have put into this survey. Its results will be compiled and discussed at our next meeting, then used to help us form our governance plan including our learning plan for the coming year*

*<Council chair>*